



Putnam Avenue Upper School
SCHOOL COUNCIL MEETING - Dec. 17, 2025

Meeting Details	
Date of Meeting:	12/17/2025
Time:	5:30 - 7:00 PM
Zoom Link:	https://cpsd-us.zoom.us/j/94656195630?pwd=mdYlt7aTdMfQHNdbtz7zGelOhbLYPJ.1 Meeting ID: 946 5619 5630 Passcode: 915391
Committee Members:	4: (Caregiver Advisors) Sweta Joshi - Co-Chair, Pam Mindell, Anne Coburn, Rozelle McBarnette, Xing Tian (absent w/regrets) 5: Dr. Phanenca Babio-James, Kunjal Shah (ex-officio), Staff advisors - Xavier Pierre-Jerome Sarah Lincoln (Community Advisor)
Other Participants:	3: Caregivers in attendance

Agenda Details
<ul style="list-style-type: none"> • Welcome • Accept Draft Meeting Minutes • Reflection • Agenda <ul style="list-style-type: none"> Connection Approval of October Meeting Minutes MCAS & iReady Data Review PAUS SIP intro (SY 26-27) Open Discussion • Next Meeting: Hybrid (in person and virtual) meeting on Thursday, Jan. 29 from 5:30 - 7:00 PM via google meet: meet.google.com/gnt-bnyc-vkf Phone Numbers: (US)+1 413-350-0269, PIN: 316 236 389# Enter via Putnam Ave. Main Entrance on 100 Putnam Ave. Cambridge MA 02139

MEETING NOTES:

- **Dec. 17, 2025 Presentation:** [DEC-2025 PAUS SC Presentation](#)
- Dr.. Babio-James welcomed the attendees.
- The meeting started with reviewing our community norms.
- A connection: “2 Truths & a Wish”: Caregivers shared their observations about their scholars.
- Meeting minutes were approved for November 2025.
- SIP Budget Update; Federal Budget cuts that did not affect us last year but will affect us in the upcoming year. The Analytical phase is on, we don’t have per pupil costs yet. Principal shared how our budget is being spent.
Questions were asked about how our SIP is spent, do we have money left over, where are we with the spending. Principal clarified spending from the SIP to fund partial salary for Instructional Coach, which was initially removed from the budget.
- Follow-up budget meeting will be held in Spring to see how we are tracking against SIP in the current school year.
- Introduction to caregiver Academy, why / how it came about, as seen in the attached presentation
- PAUS Caregivers asked about who are the experts behind the presentation?
We discussed and acknowledged that this was created by current and alumni caregivers at PAUS, active in PAFA and SC and are leaders in our community, CFCC, who have worked hard to identify the needs, and advocated and partnered with District Leadership to bring this to our community.
- Re. Workshop - There were discussions about how we can better the engagement from attendees in the caregiver academy workshops. Having more dialogue/intervals within the presentation, workshop. Questions wMaking room for questions for disabilities, set limits on a thing that is designed to be unlimited, adults navigating their own screen use, how are we using Ai? How do we partner together?
- The admin team took notes to impletent in the next caregiver academy workshop, held on social media and technology on Dec 18, 2025
- Attendees participated in an overview presentation of [Navigating The Middleschool Years workshop](#) caregiver academy presentation and discussed insights.
- Lastly, we reviewed updates and reminders on the school calendar and in the community.
- Meeting ended at 7:00 pm

Action Plan (if needed):		
Action	Assigned To	Due Date
NEXT School Council Meeting Other School Council Meetings Dates	PAUS	Jan 29, 2026 2026: 2/25, 3/25, 4/29, 5/20, 6/17
Approve Meeting Minutes and Appoint Caregiver Co-Chair	School Council	Jan 29, 2026

GENERAL REFERENCE MATERIALS:

- Putnam Ave. Website about the School Council: [link here](#) (meeting agenda and notes posted here)