

**Meeting Summary for Graham and  
Parks School Council Subcommittee  
on Family Engagement**

**Meeting Date:** April 15, 2025

**Meeting Time:** 6:00-7:00pm (via zoom)

**Meeting Attended By:** Nasrin B., Anita  
H., Kris F., Gwen S., Amber B., Robin H.

**Meeting Goal:** The goal of today's Family Engagement Subcommittee meeting is to lay the groundwork for creating a school-wide, all-grade level document outlining homework expectations and guidelines. During this meeting, we will focus on mapping out the overall process from start to finish and drafting the key questions for a brief teacher survey to gather information about current homework practices.

**Meeting Notes:**

- The committee discussed the idea of creating a one-pager infographic to share with families about homework
- A survey for teachers will be created, shared with Principal Smith, who will share with staff.
- Group agreement on keeping the survey for teachers simple and brief, focusing on their expectations and tips for engaging at home. The survey should have a disclaimer to avoid judging teachers on their responses
- An open ended question will be asked at the end of the survey
- Hoping to find alignment with the grade level teacher expectations and the school's and district expectations
- We will research what the CPS homework guides are (Amber volunteered to do this task)
- Survey will be shared with teachers after the school vacation, giving the teachers approximately a week to fill out
- Subcommittee will meet again to discuss survey results

The Family Engagement Subcommittee will meet again on Wednesday, May 14th at 6:00p via zoom.