


Cambridgeport School

School Site Council Meeting Agenda/Minutes

Date: September 26, 2024 Time: 4:45 pm - 6:45 pm



CAMBRIDGEPORT SCHOOL

Vision Statement
At Cambridgeport, we believe that learning unfolds when we provide conditions in which children can explore, inquire, and share their own understandings.

Mission Statement
We are a collaborative and reflective school that builds relationships. We create a safe and joyful learning environment that **empowers** and guides students' understanding of themselves, their community, and the world to develop independence and critical thinking skills.

NORMS

Way of Working Together

- Be open-minded and non-judgmental
- Full participation and contributions
- Assume positive intentions
- Let priorities overrule history (solution-based approach)
- Listen to understand, not to reply
- Ground statements/decisions in evidence
- Allow for courageous conversations that encompass civility
- Maintain every person's humanity in words and actions.

Start and End on Time

KINDNESS

/kin(d)nas/ **noun**

1. Lending someone your strength instead of reminding them of their weakness.

Statement

The School Council is a state-mandated committee whose membership includes the Principal, a co-chair, and an equal number of school staff, parents, and community members. **The School Council functions as an advisory council to the Principal.** The work of the Council could include:

In Cambridge Public Schools, the School Council has the following main responsibilities:

- Adopt educational goals for the school that are consistent with local educational policies and statewide student performance standards;
- Identify the educational needs of students attending the school in relation to the goals;
- Collaborate with the school community and district instructional staff to form an annual School Improvement Plan (SIP) for approval by the Superintendent;
- Review the school budget annually;
- Review the student handbook, all areas of student behavior, and student disciplinary policies annually.
- *Making recommendations for the development, implementation, and assessment of the curriculum accommodation plan, as required under Sec. 38Q 1/2*

School Council should not become involved as an ombudsman (an official appointed to investigate/address individuals' complaints) **or a grievance committee in individual cases that involve students, parents, teachers, and other school staff.**

School Council as a Mechanism for Racial Equity

- Every School Council is a mechanism for working towards racial equity in schools. The School Council will catalyze and/or participate in racial equity initiatives and evaluate their progress and efficacy in collaboration with the school's equity team and the general school community.
- Becoming an anti-racist school will be a goal explicitly stated in the educational goals developed by every School Council, evaluated in the needs assessments, and addressed in the School Improvement Plan.
- The thread of racial equity is woven throughout every action the School Council takes and throughout every section of the Handbook.

What is the council's role in the school budget?

"The law specifies that the school council "shall assist [the principal] in the review of the annual school budget." This language refers to the school building budget, not the district budget.

"Review" means that the council and the principal read through documents that describe the budget in order to understand the implications for items in the school improvement plan that will be developed by the council. In many communities, the school budget is prepared by mid-year in order to allow for negotiation with other municipal agencies, i.e., finance committee, city council, and town meetings. Therefore, a council's review of the budget enables it to predict better which

	<p><i>improvement projects that require funding could be implemented in the next school year under a budget constructed in the previous fall. Also, in school districts that encourage building-based budget planning, a school's improvement plan objectives developed in any given year can guide the development of the school's budget in the next year. In these cases, the council's review of the budget helps implement the previous year's school improvement plan."</i></p> <p>http://www.doe.mass.edu/lawsregs/advisory/schoolcouncils/part2d.html</p>
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School Council Goals/Guided Question(s).	Guiding Question(s): <i>How do we continue enhancing our students' social-emotional and academic experiences?</i>
Today's TOPIC	<input type="checkbox"/> School Improvement Plan 2023-2025
Members Present:	Staff: Genteen, Justin, Jennifer & Kristen Parents: Family Liaison: Kristen Emack Community Partner: Guests/Observers: John Mussman,
Task Manager:	Name: Blair
Note Keeper: Notecatcher BELOW	Name: Justin

Tools/Resources
<ul style="list-style-type: none"> ● District Priorities CPS District Plan ● Role of School Site Council: DOE Mass EDU ● C'Port MTSS Overview Framework ● CPS School Council Training Slides ● CPS School Council Handbook ● DRAFT C'Port Priorities ● C'Port School Improvement Plan C'Port DRAFT SIP 2023-2025 ● MAEC Equity Audit Self-Assessment: School Equity Site Council Sections Criteria for an Equitable School <ul style="list-style-type: none"> <input type="checkbox"/> School Policy <input type="checkbox"/> Assessing Community Needs <input type="checkbox"/> School Organization/Administration <input type="checkbox"/> Staff 5.3 - 5.12

Date																																																													
Time	Facilitator	Agenda Topic/Item																																																											
4:45 pm	Genteen	<input type="checkbox"/> Welcome and Introductions <input type="checkbox"/> Review Norms <input type="checkbox"/> Review of Agenda, including reviewing Tools/Resources Section. <input type="checkbox"/> Review and accept minutes from the last meeting <input type="checkbox"/> Updates and Comments from School Council Members Our Work for This School Year <input type="checkbox"/> <i>Review Family Handbook</i> <input type="checkbox"/> <i>Monitor our School Improvement Plan</i> <input type="checkbox"/> <i>Review the upcoming school year budget</i> <input type="checkbox"/> <i>Strengthening school and parent partnerships</i> <input type="checkbox"/> <i>Other:</i>																																																											
4:55 pm	Members	School Council Elections <input type="checkbox"/> CPS School Council Training Slides <input type="checkbox"/> CPS School Council Handbook Celebrate: Family Handbook C'Port Family Handbook																																																											
5:05 pm	Genteen	Review Cambridgeport School Improvement Plan Monitoring June 2024 C'Port School Improvement Plan C'Port SIP 2023-2025 iReady Math SY 23/24 Grades 3- 5 (40 students that identify as African-American) <div data-bbox="456 1119 1474 1650" data-label="Figure"> <table border="1"> <thead> <tr> <th>Race</th> <th>Test</th> <th>60%</th> <th>40%</th> <th>20%</th> <th>10%</th> <th>0%</th> </tr> </thead> <tbody> <tr> <td rowspan="2">Asian</td> <td>Final Diagnostic</td> <td>60%</td> <td>20%</td> <td>20%</td> <td>0%</td> <td>0%</td> </tr> <tr> <td>Diagnostic 1</td> <td>30%</td> <td>40%</td> <td>20%</td> <td>10%</td> <td>0%</td> </tr> <tr> <td rowspan="2">Black or African American</td> <td>Final Diagnostic</td> <td>26%</td> <td>18%</td> <td>29%</td> <td>12%</td> <td>15%</td> </tr> <tr> <td>Diagnostic 1</td> <td>0%</td> <td>12%</td> <td>41%</td> <td>21%</td> <td>26%</td> </tr> <tr> <td rowspan="2">Two or More Races</td> <td>Final Diagnostic</td> <td>79%</td> <td>14%</td> <td>7%</td> <td>0%</td> <td>0%</td> </tr> <tr> <td>Diagnostic 1</td> <td>21%</td> <td>43%</td> <td>36%</td> <td>0%</td> <td>0%</td> </tr> <tr> <td rowspan="2">White</td> <td>Final Diagnostic</td> <td>76%</td> <td>9%</td> <td>15%</td> <td>0%</td> <td>0%</td> </tr> <tr> <td>Diagnostic 1</td> <td>35%</td> <td>27%</td> <td>31%</td> <td>4%</td> <td>4%</td> </tr> </tbody> </table> </div> <p>What do you notice?</p>	Race	Test	60%	40%	20%	10%	0%	Asian	Final Diagnostic	60%	20%	20%	0%	0%	Diagnostic 1	30%	40%	20%	10%	0%	Black or African American	Final Diagnostic	26%	18%	29%	12%	15%	Diagnostic 1	0%	12%	41%	21%	26%	Two or More Races	Final Diagnostic	79%	14%	7%	0%	0%	Diagnostic 1	21%	43%	36%	0%	0%	White	Final Diagnostic	76%	9%	15%	0%	0%	Diagnostic 1	35%	27%	31%	4%	4%
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What do you wonder?

iReady Reading SY 23/24 Grades 3- 5 (40 students that identify as African-American)

Race		to show results by					
All		Overall Grade-Level Placement					
		✓	●	●	●	●	
Asian	Final Diagnostic		80%	0%	10%	10%	0%
	Diagnostic 1		40%	40%	10%	10%	0%
Black or African American	Final Diagnostic		30%	23%	20%	20%	7%
	Diagnostic 1		7%	23%	13%	37%	20%
Two or More Races	Final Diagnostic		79%	7%	14%	0%	0%
	Diagnostic 1		71%	14%	14%	0%	0%
White	Final Diagnostic		82%	5%	7%	4%	2%
	Diagnostic 1		60%	25%	9%	4%	4%

What do you notice?

What do you wonder?

5:30 pm

Genteen

**Review Cambridgeport School Improvement Plan Monitoring
September 2024**

SMARTIE Goal - Key Areas of Need to Address: Our **ELA MCAS** 2023 data shows that 24% of African American/Black students are meeting or exceeding expectations. **By 2025** We aim for at least 60% of African-American students to meet or exceed standards on the MCAS. **June ELA MCAS 2024 was 14%**

Our **Math MCAS** 2023 data shows that 50% of African American/Black students are meeting or exceeding expectations. **By June 2025** **SMARTIE Goal** We aim for at least 70% of African-American students to meet or exceed standards on the MCAS. **June MCAS Math 2024 was 28%**

		<div style="text-align: right; background-color: #f9e79f; padding: 5px;">Absenteeism</div> <div style="border: 1px dashed black; padding: 10px; margin: 10px 0;"> <p>Based on the fact that our chronic absenteeism rate was 18% (47 out of 263 students) for the 23-24 school year, our goal is to decrease chronic absenteeism to 10% (26 out of 263 students) or lower. Additionally, by the end of the year, our goal is to have an average daily attendance rate of 95% or higher for the 24-25 school year.</p> <p>State Target of 8.8 for 2025 2023 was 11.4 2024 was 12.1 with a (10.1 Target)</p> </div> <ul style="list-style-type: none"> <input type="checkbox"/> C'Port School Improvement Plan C'Port SIP 2023-2025 <li style="padding-left: 20px;"><input type="checkbox"/> IELT September 2024 <li style="padding-left: 20px;"><input type="checkbox"/> MCAS 2024 Results 	
6:30 pm	Guests	Open Comment	
6:45 pm	THANK YOU SO MUCH	Meeting Dates C'Port School Site Council 4:45 pm - 6:45 pm Link to Leadership Team Meetings	

September Notes: (Official Minutes)	
Note Taker	
<p>A quorum of the Cambridgeport School Council being present, the Co-Chair called the meeting to order at 4:45 pm and read the call of the meeting.</p> <p>The meeting proceeded with a roll call of attendance</p>	
<p>Note Catcher Genteen explained that SEC positions needed to be voted on and the need for more parent participation.</p> <p>Jen had an idea about printing hard copies of the school handbook for families to take home on curriculum night.</p> <p>Looked at data from MCASS '24 and attendance data- we are further from meeting our goals than we were last year.</p> <p>John had wonderings about the number of students represented by the data.</p>	

Blair wondered about the factors that may have contributed to the lower scores in this data.

Jen wondered if we are staying true to making attainable goals if we are falling this far short of them.

Genteen reaffirmed her belief that we need to be setting goals that are above what we accomplished the previous year.

Blair wondered if our school could do more to help parents understand how to support their children at home.

Genteen explained some of the ways we have worked to engage better with parents.

Justin wondered if the data indicated that students who had improved 2 years ago then declined this year. Could we have made a change to how these students are educated in the last year that contributed to their decline?

John wondered if looping is a subject we will talk about in school council.