

## Steering Committee Meeting Norms

- Be punctual & prepared
  - Be mindful of air time
  - Avoid side bar conversations
  - Assume positive intentions
- 

### Graham and Parks Steering Committee Meeting Sept 23, 2021 Agenda 7:00 – 8:00pm (via Zoom)

1. Meeting Convened 7:00 pm
2. Introductions, Ice Breaker 7:00-7:05 pm
3. Principal's Report 7:05-7:20 pm
  - a. Staffing/Professional Development Updates
  - b. Facilities Updates
  - c. COVID updates

*Goal: Keep the SC informed of school issues and happenings.*  
*Outcome: This is an update.*
4. Cambridge School Committee Updates 7:20-7:25 pm
  - a. School Committee election year  
- Forum on 10/6 (<http://vote.cambridgecivic.com/>)
  - b. 9/21 meeting: School Opening update

*Goal: Keep the SC informed of issues and happenings relevant to G&P.*  
*Outcome: This is an update. Topics that arise may be pursued at later SC meetings.*
5. Family Engagement Update 7:25-7:55 pm
  - a. Steering Committee Elections: roles, timeline and process
  - b. Curriculum Night (Oct 7<sup>th</sup>)

*Goal: Keep the SC informed of Family Engagement efforts.*  
*Outcome: Ensure procedures are in place to continue and expand upon these efforts.*
6. Assessments and Screeners for G&P students 7:45-7:55pm  
*Goal: Keep the SC informed of issues and happenings relevant to G&P.*  
*Outcome: This is an update. Topics that arise may be pursued at later SC meetings.*
7. New Business/Community Feedback 7:55-8:00 pm
8. Meeting Adjourned 8:00 pm

#### **2020-2021 Graham & Parks Steering Committee Members**

**Administrative Appointees:** Claudie Jean-Baptiste – Principal; Jen Lavalle – Vice Principal;  
Lauren Morse – Family Liaison; Jodi Rich – Community Representative

**Teachers:** Katie Lynch – Co-Chair, Karima Cherguoui – Hiring Committee, Mary Gallagher, Erin Garcia, Melissa Mihos

**Parents:** Kris Dickson – Co-Chair, Christian Henry - Secretary, Jessica Britton – Hiring Committee,  
Shaundraya Elder, Xing Tian