

## Steering Committee Meeting Norms

- Be punctual & prepared
  - Be mindful of air time
  - Avoid side bar conversations
  - Assume positive intentions
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### Graham and Parks Steering Committee Meeting Dec 9, 2021 Agenda 7:00 – 8:00pm (via Zoom)

1. Meeting Convened 7:00 pm
2. Introductions, Ice Breaker and Approval of Prior Minutes 7:00-7:05 pm
3. Principal's Report 7:05-7:10 pm
  - a. Staffing/Professional Development Updates
  - b. Facilities Updates
  - c. COVID updates
  - d. 5th Grade Student Council Updates

*Goal: Keep the SC informed of school issues and happenings.*  
*Outcome: This is an update.*
4. Cambridge School Committee Updates 7:10-7:15 pm  
*Goal: Keep the SC informed of issues and happenings relevant to G&P.*  
*Outcome: This is an update. Topics that arise may be pursued at later SC meetings.*
5. Graham and Parks School gear 7:15-7:20 pm  
*Goal: Explaining logistics of getting school spirit gear out to families, and future plans.*  
*Outcome: This is an update.*
6. Explaining Access testing 7:20-7:25  
*Goal: Presentation to share the plan with the G&P community and get feedback on these goals.*  
*Outcome: This is an update.*
6. Graham & Parks School Improvement Plan 2021-2023 7:25-7:55 pm  
*Goal: Presentation to share the plan with the G&P community and get feedback on these goals.*  
*Outcome: Ensure procedures are in place for improvement plans to be successful.*
7. New Business/Community Feedback 7:55-8:00 pm
8. Meeting Adjourned 8:00 pm

#### **2021-2022 Graham & Parks Steering Committee Members**

**Administrative Appointees:** Claudie Jean-Baptiste – Principal; Jen Lavalle – Vice Principal;  
Lauren Morse – Family Liaison; Jodi Rich – Community Representative

**Teachers:** Karima Cherguaoui – Co-Chair, Mary Gallagher, Erin Garcia, Katie Lynch, Melissa Mihos

**Parents:** Kris Dickson – Co-Chair, Shawdee Eshghi - Secretary, Vivian Colon Pales – Hiring Committee,  
Jessica Britton, Christian Henry