

From the Office of the Executive Secretary to the School Committee

School Committee - Regular Meeting

June 17, 2025, 6:00 p.m.

Held in and broadcast from the Dr. Henrietta S. Attles Meeting Room, Cambridge Rindge, and Latin School, 459 Broadway, Cambridge for the purpose of discussing the agenda items listed below.

Individuals must sign up in advance to provide public comment for the June 17 Regular Meeting: The sign-up window is Friday, June 13 through Tuesday, June 17 at 12:00 PM (by phone) and 5:30 PM (online).

To register for public comment during the sign-up times:

- Visit the School Committee online portal: https://secure1.cpsd.us/school_committee.
- Or contact the School Committee office at 617.349.6620.

Regular Meetings will be live-streamed at www.cpsd.us and broadcast on Cambridge Educational Access TV (CEATV) Channel 26, as usual. The meeting can also be viewed on Zoom at <https://zoom.us/j/96081106637>. This meeting will be video and audio recorded which may include third party devices.

A G E N D A

1. Public Comment (3 Minutes)

2. Student School Committee Report: None

3. Presentation of Records for Approval:

- May 20, 2025, Regular Meeting
- May 21, 2025 Special Meeting

4. Reconsiderations: None

5. Unfinished Business/Calendar:

#25-161 Preservation and Digitization of School Records – Mayor Simmons

WHEREAS: The preservation of the Cambridge Public Schools' historical and administrative records is vital to maintaining institutional memory, transparency, and accessibility for current and future generations; and
WHEREAS: Past practices of document disposal have resulted in the loss of valuable historical materials and records that are important to the school community and its legacy; and
WHEREAS: Digitization of records, including but not limited to yearbooks, student newspapers, and all other historical files, will ensure their preservation, improve accessibility, and safeguard against loss or damage; now therefore be it:

RESOLVED:

That the Cambridge School Committee formally adopts a policy that no school records and documents (including but not limited to transcripts, yearbooks, and student newspapers) shall be destroyed going forward; every pertinent document generated or received by the School Department must be preserved in accordance with applicable laws and best practices

- That the School Committee directs the School Department to undertake an immediate and comprehensive collection and digitization effort of all such historical records, including yearbooks, all copies of the Register Forum student newspaper, and any other existing archival materials.
- That the School Committee shall determine and designate a secure, centralized location—physical or digital—where all school records and archives will be stored and maintained with appropriate security and access protocols.
- That the School Committee will identify and appoint appropriate personnel or a dedicated team responsible for the management, digitization, maintenance, and preservation of all school records. This designee(s) will

also oversee the development of ongoing record-keeping protocols to ensure consistent preservation going forward.

- That the School Committee requests a report outlining the proposed digitization plan, resource requirements, timelines, and staffing recommendations be submitted for review and approval within 90 days.

6. Awaiting Reports:

7. 7a. Superintendent's Update

An update on pending matters and highlight various initiatives taking place across CPS school communities. The update will include a brief by the Director of Data, Assessment & Accountability on the recently completed district-side school culture survey that was administered throughout the month of May.

7b. Presentation

The Interim Superintendent along with the Executive Director of Academics and the Directors of English Language Arts and Mathematics for the Cambridge Public Schools will present to the school committee on the ongoing work of implementing aligned curriculum programming in core content areas across the school district.

7c. District Plan None

7d. Consent Agenda

#25-165 Recommendation: Contract Award: Gerry's Music Shop: Musical Instrument Repairs (FY26 Contract)

#25-166 Recommendation: Contract Award: Leonard's Music, LLC: Musical Instrument Repairs (FY26 Contract)

#25-167 Recommendation: Contract Award: Imagine Learning: Instructional Materials-Amendment 1

#25-168 Recommendation: Contract Award: Amplify: Instructional Materials (FY26 Contract)

#25-169 Recommendation: Contract Award: City Sprouts: Educational Services (FY26 Contract)

#25-170 Recommendation: Contract Award: GoGuardian: Testing Materials (FY26 Contract)

#25-171 Recommendation: Contract Award: New England Medical Billing: Medicaid Reimbursement Claiming Service (FY26 Contract)

#25-172 Recommendation: Contract Award: Panorama Education: Professional Services (FY26 Contract)

#25-173 Recommendation: Contract Award: Next Gen Supply Group: Food Service Paper Products

#25-174 Recommendation: Contract Award: Thurston Foods, Inc.: Groceries (FY26 Contract)

#25-175 Recommendation: Contract Award: Fantini Baking Company: Bread Products (FY26 Contract)

#25-176 Recommendation: Contract Award: Greenwood Industries: Roof Repairs (FY 26 Contract)

#25-177 Recommendation: Contract Award: Capital Carpet & Flooring: Flooring Services (FY26 Contract)

#25-178 Recommendation: Contract Award: New England School Services: Doors & Supplies (FY26 Contract)

#25-179 Recommendation: Gifts/Miscellaneous Receipts

#25-180 Recommendation: Grant Award: FY25 Expanded Homeless Shelter Funding (SC25218)

#25-181 Recommendation: Contract Award: North Lawrence Contracting LLC: Flooring & Supplies (FY26 Contract)

8. Non-Consent Agenda:

9. School Committee Agenda (Policy Matters/Notifications/Requests for Information):

#25-182 Special Education & Student Support Subcommittee Report – April 10, 2025

#25-183 School Councils Ad Hoc Subcommittee Report –May 12, 2025

#25-184 Communications & Community Relations Subcommittee Report – March 27, 2025

10. Resolutions (letters of congratulations, letters of condolences): None

11. Announcements:

12. Late Orders: None

13. Communications and Reports from City Officers:

Superintendent Search Update from Mayor Simmons and Vice Chair Hunter