

CAMBRIDGE PUBLIC SCHOOLS

19-266



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159 THORNDIKE STREET CAMBRIDGE, MASSACHUSETTS 02141

October 15, 2019

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT AWARD: Professional Development

RECOMMENDATION: That the School Committee award a contract to the following vendor for Professional Development; funds to be provided from the General Fund. Procurement procedures for this contract have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
The Management Center (TMC) 1920 L Street NW Washington, DC 20036	11/1/19 – 3/31/20	\$35,000.00

DESCRIPTION: This contract is for leadership development training, entitled "Managing to Change the World," and Project Management Training for CPS Administrators.

SUPPORTING DATA: RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12... "motions calling for the appropriation or expenditure of money shall require the affirmative vote of four members."

BUDGET REFERENCES:

ACCOUNT:	53107	Professional Development Contract
FUND:	15000	General Fund
ORG:	898660	Human Resources/Professional Development

Respectfully Submitted,

Kenneth N. Salim, Ed.D.

CS Superintendent of Schools

SUPPLEMENTAL INFORMATION:

Purpose: The Management Center (TMC)

Amount of Contract: \$35,000

Description/Scope of Services:

The Management Center will provide a 2-day onsite Managing to Change the World training program for CPS Administrative Council members including school Principals, Curriculum Coordinators and district leaders (53 participants).

Additionally, The Management Center will provide a 1-day onsite Project Management training program for Curriculum Coordinators and selected central office administrative leaders (25 participants).

Topics to be covered include:

- Managing the Work; The delegation Cycle
- Managing Broad Responsibilities: Powerful Roles and Goals
- Developing People: Focus on Feedback
- Managing Up and Sideways
- Hiring Superstars
- Managing Time & Staying Organized

- Planning effective projects
- How to integrate equity and inclusion practices into working with stakeholders and teams
- Building relationships and improving communication on a project

TMC will incorporate a diversity, race, and inclusion lens throughout the training.