

CAMBRIDGE PUBLIC SCHOOLS

135 Berkshire Street, Cambridge, Massachusetts 02141

20-164



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June 30, 2020

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT AWARD: Food Service Paper Products

RECOMMENDATION: That the School Committee award a contract to the following vendor for paper products for Food Service; funds to be provided from the Food Service Revolving Fund. Procurement procedures for this contract have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
Mansfield Paper Company 380 Union Street West Springfield, MA 01090	7/1/20 - 6/30/21	\$150,000.00

DESCRIPTION: This contract is for provision and delivery of food service related paper products for all schools. Mansfield Paper Company was the lowest bid using the Massachusetts Buying Group bid. The Massachusetts Buying Group facilitates a streamlined bid process and collective volume purchasing for participating school districts throughout the state to ensure the best possible pricing.

SUPPORTING DATA: RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12... "motions calling for the appropriation or expenditure of money shall require the affirmative vote of four members."

BUDGET REFERENCES:

ACCOUNT:	54903	Non-Food Items
FUND:	24100	School Revolving Fund
ORG:	882730	Food Services
PROG:	SC00402	Food Service Revolving Fund

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "KS", written over a faint circular stamp.

Kenneth N. Salim, Ed.D.
Superintendent of Schools

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