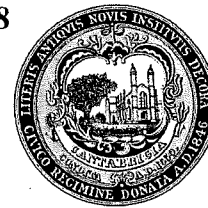


44

20-138

CAMBRIDGE PUBLIC SCHOOLS

135 BERKSHIRE STREET, CAMBRIDGE, MASSACHUSETTS 02141



June 16, 2020

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

GRANT AWARD: FY21 Food & Nutrition Services Appropriation (SC00402)

RECOMMENDATION: That the School Committee accept and approve the appropriation below in the amount and for the period indicated.

<u>Amount:</u>	\$1,200,000	<u>Period:</u>	7/1/2020 – 6/30/2021
<u>Source:</u>	Federal and State receipts	<u>Administrator:</u>	Mellissa Honeywood

Expense Category	FY20 Budget	FY20 FTE	FY21 Budget	FY21 FTE
Initial Appropriation	\$1,400,000.00	54.38	\$1,200,000.00	55.38
Total	\$1,400,000.00	54.38	\$1,200,000.00	55.38

Description:

The FY 2021 projected budget for the Food and Nutrition FY21 is \$3,952,993. The budget is supported through revenue is generated throughout the year from school breakfast and lunch programs, including Federal and State reimbursements and receipts from paid meals, and through a reimbursement from the City and a CPS general fund subsidy. To support improved engagement with Cambridge families, management of department promotions, and monitoring and evaluation of department communications, the FY 2021 Budget added a 1.0 FTE nutrition communications and engagement specialist to be paid from the Food Services Revolving Fund.

This recommendation: At the beginning of each year, to enable the department to conduct business seamlessly from the start of the year, a recommendation is put forth to the School Committee to initially appropriate the anticipated Federal and State revenues. This initial recommended appropriation is based on 80% of the Federal and State revenues received in FY20.

SUPPORTING DATA: RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 19, Acceptance of Grants for Expenditure. Pursuant to the provisions of M.G.L.c.44 & 53A, the Superintendent or his/her designee may submit applications for grants or gifts from federal, state, charitable foundation, private corporation or individual. Grant or gift awards for educational purposes must be submitted to the School Committee for acceptance and approval prior to expenditure.

Respectfully submitted,

Kenneth N. Saam, Ed.D.
Superintendent of Schools

CS