

CAMBRIDGE PUBLIC SCHOOLS

25-067



135 Berkshire Street, Cambridge, Massachusetts 02141

April 1, 2025

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT AWARD: Instructional Materials (FY26 Contract)

RECOMMENDATION:

That the School Committee approve a contract with the following vendor, funds to be provided in accordance with the budget reference listed below. Procurement procedures for this purchase have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
School Specialty P.O. Box 1579 Appleton, WI 54912	7/1/25 - 6/30/26	\$350,000.00

DESCRIPTION: This contract is for classroom instructional materials for all schools.

ADDITIONAL INFORMATION:

See the attached supplemental information for additional details.

SUPPORTING DATA, RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12..." motions calling for the appropriation or expenditure of money require the affirmative vote of four members."

BUDGET REFERENCES:

Fund		Account		Dept.	
15000	General Fund	55103	Instructional Materials	Various	Various Schools & Departments

Respectfully Submitted,

David Murphy
Interim Superintendent of Schools

SUPPLEMENTAL INFORMATION: School Specialty

Purpose: Instructional Materials

Amount of Contract: \$350,000.00

Description/Scope of Services:

School Specialty is a state contract vendor with whom CPS regularly does a large volume of business. Based on FY25 expenditures (see table below).

Amigos	\$ 10,053.23
Baldwin	\$ 13,335.41
Cambridgeport	\$ 6,162.32
Cambridge Street Upper	\$ 17,404.39
Fletcher Maynard Academy	\$ 19,355.33
Graham & Parks	\$ 9,768.63
Haggerty	\$ 6,837.73
King	\$ 2,238.46
King Open	\$ 13,808.82
Morse	\$ 10,008.19
Peabody	\$ 15,547.70
Putnam Ave Upper	\$ 7,042.25
Rindge Ave Upper	\$ 10,507.49
Tobin	\$ 15,015.34
Vassal Lane Upper	\$ 11,541.88
CRLS	\$ 26,248.87
Health / Physical Education	\$ 11,000.96
Math	\$ 2,429.38
Office of Student Services	\$ 1,681.04
Science	\$ 16,727.20
Visual & Performing Arts	\$ 1,050.80
Other (sum of depts. spending under \$1,000)	\$ 69,362.33
TOTAL	\$ 297,127.75

¹**Blanket Contract:** In an effort to coordinate procurement contracts across departments district-wide, the CPS Purchasing department arranges blanket contracts for vendors with whom the district annually does a large volume of business. These contracts enable CPS – but do not obligate it – to procure goods and services up to the contract value. The contract amounts are based on the volume of products/services purchased in the prior fiscal year. Organizing contracts in this manner streamlines the purchasing process by reducing the number of contracts executed and expediting the fulfillment of orders throughout the year.