



135 Berkshire Street, Cambridge, Massachusetts 02141

May 7, 2024

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT AWARD: Special Education Staffing Services (FY25 Contract)

RECOMMENDATION:

That the School Committee approve a contract with the following vendor, funds to be provided in accordance with the budget reference listed below. Procurement procedures for this purchase have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
The Stepping Stones Group 2568 Trailridge Drive East Suite 100 Lafayette, CO 80026	7/1/24- 6/30/25	\$160,000.00

DESCRIPTION: This contract is for the provision of certified professionals to fill school-based vacancies of the Office of Student Services on a temporary basis as required in the students' individual education plans. This service is used on an interim basis while a hiring process is underway when the need is immediate and/or qualified candidates cannot be identified.

ADDITIONAL INFORMATION

The Stepping Stones Group LLC provides services for leaves where specialized substitutes cannot be secured in the areas of paraprofessionals, speech/language, Occupational Therapy, Physical Therapy, and Nursing services for Cambridge students as outlined in their IEPs or 504 Plans.

SUPPORTING DATA, RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12..." motions calling for the appropriation or expenditure of money require the affirmative vote of four members."

BUDGET REFERENCE:

Fund		Account		Dept.	
15000	General Fund	55107	Instructional Services	852355	Office of Student Services/Related Services

Respectfully Submitted,
Victoria L. Greer, PhD
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Superintendent of Schools