



135 Berkshire Street, Cambridge, Massachusetts 02141

May 7, 2024

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT: Translation Services (FY25 Contract)

RECOMMENDATION:

That the School Committee approve a contract with the following vendor, funds to be provided in accordance with the budget reference listed below. Procurement procedures for this purchase have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

| <u>Contractor</u> | <u>Period of Contract</u> | <u>Amount</u> |
|--|---------------------------|---------------|
| Baystate Interpreters 55 Lake Street Gardner, MA 01440 | 7/1/24 – 6/30/25 | \$225,000.00 |

DESCRIPTION: This contract is for translation services as required by the Office of Student Services.

SUPPORTING DATA, RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12..." motions calling for the appropriation or expenditure of money I require the affirmative vote of four members."

BUDGET REFERENCE:

| Fund | | Account | | Dept. | |
|-------|--------------|---------|----------------------|--------|---|
| 15000 | General Fund | 53808 | Translation Services | 852375 | Office of Student Services/Management & Supervision |

Respectfully Submitted,

Victoria L. Greer, PhD
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 Superintendent of Schools