



135 Berkshire Street, Cambridge, Massachusetts 02141

January 16, 2024

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT AWARD: Special Education Temporary Staffing Services (FY24 Contract)

RECOMMENDATION:

That the School Committee approve a contract with the following vendor, funds to be provided in accordance with the budget reference listed below. Procurement procedures for this purchase have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
Maxim Healthcare Services 110 2 <sup>nd</sup> Ave Needham, MA 02494	1/1/24-6/30/24	\$60,000.00

DESCRIPTION: This contract is for the provision of certified professionals to fill school-based vacancies for Office of Student Services on a temporary basis as required in students' individual education plans. This service is utilized on an interim basis when a need is immediate and/or when a qualified candidate cannot be identified through the job posting/hiring process.

ADDITIONAL INFORMATION

Maxim Healthcare Services provides specialized substitutes in the areas of speech/language, Occupational Therapy, Physical Therapy, and Nursing services for students as outlined in their IEPs or 504 Plans.

SUPPORTING DATA, RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12..." motions calling for the appropriation or expenditure of money require the affirmative vote of four members."

BUDGET REFERENCE:

Fund		Account		Dept.	
15000	General Fund	55107	Instructional Services	852355	Office of Student Services/Related Services

Respectfully Submitted,

*Victoria Greer*  
 Victoria Greer, PhD  
 Superintendent of Schools