



135 Berkshire Street, Cambridge, Massachusetts 02141

September 5, 2023

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT: Professional Development

RECOMMENDATION:

That the School Committee approve a contract with the following vendor, funds to be provided in accordance with the budget reference listed below. Procurement procedures for this purchase have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
Robert Avossa dba K-12 Leadership Matters 156 Manor Circle Jupiter, FL 33458	9/01/23 – 6/30/24	\$74,500.00

DESCRIPTION: Professional Development Services for Superintendent/ELT & School Committee to support the recommendation from the School Committee to secure an Executive Coach to further support the leadership development.

ADDITIONAL INFORMATION

See attached supplemental information for additional details.

SUPPORTING DATA, RULES OF THE SCHOOL COMMITTEE: Chapter II, Section 12..." motions calling for the appropriation or expenditure of money require the affirmative vote of four members."

BUDGET REFERENCE:

Fund		Account		Dept.	
15000	General Fund	53107	Professional Development	896660	Superintendent / Professional Development

Respectfully Submitted,

Victoria L. Greer, PhD
Victoria L. Greer, PhD
Superintendent of Schools

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SUPPLEMENTAL INFORMATION: Robert Avossa dba K-12 Leadership Matters

Purpose: Professional Development Services for Superintendent/ELT & School Committee to support the recommendation from the School Committee to secure an Executive Coach to further support the leadership development of the Superintendent and her Executive Leadership including Committee and Superintendent collaboration and communication.

Amount of Contract: \$74,500.00

Description/Scope of Services:

Provide professional development services/coaching to the Superintendent, the Executive Leadership Team and School Committee members.

- Weekly meetings/coaching/training sessions with Superintendent and Executive Leadership Team Members
 - Provide support to develop and refine political and power maps, internal and external communications strategy, further develop systems and structures for collaboration, communication, management, and garnering stakeholder input and feedback.
- Conduct interviews/focus groups with school committee members, executive team members and/or other school and district leaders.
- Develop content and facilitate **two (2)** retreats with the School Committee.
- Develop content and facilitate **three (3)** face-to-face professional learning sessions with the Executive Leadership Team.