



135 Berkshire Street, Cambridge, Massachusetts 02141

May 2, 2023

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT: Printing Services

RECOMMENDATION:

That the School Committee approve a contract with the following vendor, funds to be provided in accordance with the budget reference listed below. Procurement procedures for this purchase have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
Sterling Business Products	5/5/23 – 6/30/23	\$190,933.38
PO Box 845		
Medford, MA 02155		

DESCRIPTION: This contract is for printing and preparing Illustrative Math curriculum materials. See the attached supplemental information for additional details.

SUPPORTING DATA, RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12..." motions calling for the appropriation or expenditure of money require the affirmative vote of four members."

BUDGET REFERENCE:

Fund		Account		Dept.	
15000	General Fund	53404	Reproduction & Printing	848148	Mathematics/Instructional Support

Respectfully Submitted,

*Victoria L. Greer, PhD*  
 Victoria L. Greer, PhD  
 Superintendent of Schools

## SUPPLEMENTAL INFORMATION: Sterling Printing

### **Purpose:**

The Illustrative Mathematics curriculum (provided through the vendor Imagine Learning) will be rolled out in grades K-5 in Cambridge next year.

In grades K-5, Illustrative Mathematics requires extensive use of cards and visuals that need to be copied, cut out, and laminated for repeated use by students. Students use these visuals for playing math games and completing lesson activities and as references or tools when solving math problems.

Sterling Printing will copy, cut, and prepare the materials for grades K-5.

**Amount of Contract:** \$190,933.38

### **Description/Scope of Services:**

Sterling Printing will copy, cut, and prepare curricular materials for grades K-5 so that teachers have the materials they need to teach the curriculum with fidelity beginning in Sept. 2023. The materials used most often will be copied on synthetic material that should last for years, so teachers can store and reuse them. Materials used only once or twice per year will be copied on cardstock and can also be reused for several years.