

CAMBRIDGE PUBLIC SCHOOLS

22-113



135 Berkshire Street, Cambridge, Massachusetts 02141

June 7, 2022

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT: FY 23 Multi-function Printer Leases, Maintenance & Supplies

RECOMMENDATION:

That the School Committee approve a contract with the following vendor, funds to be provided in accordance with the budget reference listed below. Procurement procedures for this purchase have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u> Ricoh USA, Inc 70 Valley Stream Pkwy Malvern, PA 19365	<u>Period of Contract</u> 7/01/22 – 6/30/23	<u>Amount</u> \$325,000.00
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DESCRIPTION: This contract is for multi-function printer leases, maintenance and supplies for all schools and departments.

SUPPORTING DATA, RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12..." motions calling for the appropriation or expenditure of money require the affirmative vote of four members."

BUDGET REFERENCE:

Fund		Account		Dept.	
15000	General Fund	52701	Copier Leases & Services	Various	Various Schools & Departments

Respectfully Submitted,

Victoria L. Greer, PhD
 Victoria L. Greer, PhD
 Superintendent of Schools

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