



135 BERKSHIRE STREET, CAMBRIDGE, MASSACHUSETTS 02141

November 16, 2021

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

Approval of Amendment of Section 19 of Chapter II of the Rules of the School Committee to Allow Execution of Contracts Pursuant to Emergency Procurement Authorizations

Recommendation: That the School Committee approve the amendment of Section 19 of Chapter II of the Rules of the School Committee to allow contracts over twenty-five thousand (\$25,000.00) to be executed without a School Committee vote when the City's Purchasing Director authorizes an emergency procurement under the provisions of M.G.L. c. 30B, Section 8. The School Committee would be notified of any such emergency procurements by the Superintendent or designee.

Description: Section 19 of Chapter II of the Rules of the School Committee currently provides, in pertinent part, that:

Service contracts and travel by staff under twenty-five thousand dollars (\$25,000) will not require approval by the School Committee with the exception of service contracts or travel by staff that cumulatively total more than twenty-five thousand dollars (\$25,000) in a fiscal year. Contracts will be submitted in a timely fashion and stale dates will be the exception not the rule. A list of contracts under twenty-five thousand dollars (\$25,000) will be forwarded to the School Committee semi-annually, and a list of all travel by staff under twenty-five (\$25,000) will be forwarded to the School Committee semi-annually.

Approving the amendment of Section 19 of Chapter II of the Rules of the School Committee to allow contracts over twenty-five thousand (\$25,000.00) to be executed without a School Committee vote when the City's Purchasing Director authorizes an emergency procurement under the provisions

of MGL c. 30B, Section 8 will enable the school department to move nimbly to make critical purchases, such as the purchase of groceries and supplies for the food/nutrition program as there have been serious supply disruptions caused by the impacts of the COVID 19 pandemic and is impacting school districts.

Supporting Data: Section 19 of Chapter II of the Rules of the School Committee
M.G.L.c. 30B, Section 8.

Respectfully submitted,



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Interim Superintendent of Schools