



January 15, 2019

To The Honorable Members of the School Committee:

FY18-19 General Fund Budget Statutory Transfers

Recommendation: That the School Committee approve the following statutory transfers of appropriation within the General Fund budget for FY2018-2019.

	<u>Statutory Coding</u>	<u>Increase/Decrease</u>
51000	Salaries, Wages & Benefits (SW)	(1,034,387)
52000/55000	Other Ordinary Maintenance (OOM)	1,011,006
57000	Travel & Training (TT)	23,381
58000/59000	Extraordinary Expenditures (EE)	0
	Total	\$ 0

Description: During the course of the school year, the School Department allows principals and department administrators to move funds across statutory categories within their budgets to better meet their educational needs. The following transfers are related to these re-allocations in school and department budgets.

1. School Improvement Plan (SIP) and Professional Development Plan (PDP) Transfers: The adopted FY18-19 budget included funding for school improvement plans and professional development plans for all schools. The original budget included these funds in the Salaries & Wages (SW), Other Ordinary Maintenance (OOM), and Travel & Training (TT) categories based on previous historical expenditure patterns, pending the submission of detailed SIP and PDP budget plans from Principals to the Deputy and Assistant Superintendents for approval. Once approved, the funds are administratively transferred within school budgets into the categories specified by Principals, and the statutory transfer is then submitted to School Committee. The net total of these transfers is: SW: (\$381,648); OOM: \$331,618; TT: \$50,030.
2. School and Department Operating Transfers: Various schools and departments request operating budget transfers within their own budgets during the year to support their programs. These are processed administratively to facilitate timely action on requisitions or positions, and are accumulated for statutory transfers. The attached worksheet details, by accountable unit, these transfers and a brief description. Many of the small transfers are to expedite purchases by schools and departments that have sent requisitions to Purchasing. The net total of these transfers is: SW: \$22,261; OOM: \$4,388; TT: (\$26,649).
3. System-wide: Expenses for Special Education student transportation are greater than anticipated: OOM; \$500,000. This fall mold was discovered at 4 schools. These funds will be used to cover the cost of air quality testing and mold remediation: OOM; \$175,000.

Supporting Data: FY2018-19 Adopted Budget

Respectfully submitted,

Kenneth N. Salim, Ed.D.
Superintendent of Schools

GENERAL FUND STATUTORY TRANSFERS

	SW*	OOM*	TT*	EE*	Total	Description
FY 19 Adopted Budget	157,157,000	32,782,217	880,983	249,300	191,069,500	*SW: Salary and Wages
						*OOM: Other Ordinary Maintenance
1-15-19 Statutory Transfer	(1,034,387)	1,011,006	23,381	-	0	*TT: Travel and Training
						*EE: Extraordinary Expenditures
FY 19 Adjusted Budget	156,122,613	33,793,223	904,364	249,300	191,069,500	
I. School Improvement Plan and Professional Development Plan Statutory Transfers						
School/Dept	SW*	OOM*	TT*	EE*	Total	Description
RAUS	(550)		550		-	Reallocation to support approved Professional Development Plan
Haggerty	(4,025)		4,025		-	Reallocation to support approved Professional Development Plan
VLUS		1,750	(1,750)		-	Reallocation to support approved Professional Development Plan
Tobin		1,000	(1,000)		-	Reallocation to support approved Professional Development Plan
Amigos	1,900	850	(2,750)		-	Reallocation to support approved Professional Development Plan
HSEP	(2,160)		2,160		-	Reallocation to support approved Professional Development Plan
Peabody	(179)		179		-	Reallocation to support approved Professional Development Plan
Baldwin		540	(540)		-	Reallocation to support approved Professional Development Plan
CRLS		3,000	(3,000)		-	Reallocation to support approved Professional Development Plan
Cport	480		(480)		-	Reallocation to support approved Professional Development Plan
CRLS		2,000	(2,000)		-	Reallocation to support approved Professional Development Plan
Cport	5,520	(5,520)			-	Reallocation to support approved Professional Development Plan
Cport		1,060	(1,060)		-	Reallocation to support approved Professional Development Plan
Peabody	(2,324)		2,324		-	Reallocation to support approved Professional Development Plan
Baldwin		6,672	(6,672)		-	Reallocation to support approved Professional Development Plan
King	540		(540)		-	Reallocation to support approved Professional Development Plan
Baldwin	(500)	(442)	942		-	Reallocation to support approved Professional Development Plan
PAUS		250	(250)		-	Reallocation to support approved Professional Development Plan
PAUS		500	(500)		-	Reallocation to support approved Professional Development Plan
Baldwin		(450)	450		-	Reallocation to support approved Professional Development Plan
PAUS		150	(150)		-	Reallocation to support approved Professional Development Plan
Baldwin		(95)	95		-	Reallocation to support approved Professional Development Plan
Cport	(1,966)	1,966			-	Reallocation to support approved School Improvement Plan
RAUS	(36,652)	28,852	7,800		-	Reallocation to support approved School Improvement Plan
Haggerty	(17,057)	5,017	12,040		-	Reallocation to support approved School Improvement Plan
Tobin	(37,500)	17,000	20,500		-	Reallocation to support approved School Improvement Plan



GENERAL FUND STATUTORY TRANSFERS

	SW*	OOM*	TT*	EE*	Total	Description
Fletcher/Maynard	(13,050)	13,050			-	Reallocation to support approved School Improvement Plan
Baldwin	(13,000)	13,000			-	Reallocation to support approved School Improvement Plan
CSUS	(6,000)	6,000			-	Reallocation to support approved School Improvement Plan
Morse	(3,978)	1,478	2,500		-	Reallocation to support approved School Improvement Plan
HSEP	(10,666)	10,666			-	Reallocation to support approved School Improvement Plan
CRLS	(320)		320		-	Reallocation to support approved School Improvement Plan
Fletcher/Maynard	(13,000)	13,000			-	Reallocation to support approved School Improvement Plan
KLO	(13,000)	13,000			-	Reallocation to support approved School Improvement Plan
KLO	(5,000)	5,000			-	Reallocation to support approved School Improvement Plan
Fletcher/Maynard	(1,000)	1,000			-	Reallocation to support approved School Improvement Plan
Fletcher/Maynard	(9,147)	9,147			-	Reallocation to support approved School Improvement Plan
CRLS	(50,292)	50,292			-	Reallocation to support approved School Improvement Plan
KLO	(9,000)		9,000		-	Reallocation to support approved School Improvement Plan
PAUS	(945)	945			-	Reallocation to support approved School Improvement Plan
Amigos	6,380	(6,380)			-	Reallocation to support approved School Improvement Plan
VLUS	(900)	900			-	Reallocation to support approved School Improvement Plan
CRLS	(840)		840		-	Reallocation to support approved School Improvement Plan
PAUS	(813)	813			-	Reallocation to support approved School Improvement Plan
CRLS	(114,811)	95,291	19,520		-	Reallocation to support approved School Improvement Plan
Baldwin	(5,000)	5,000			-	Reallocation to support approved School Improvement Plan
VLUS	(7,250)	7,250			-	Reallocation to support approved School Improvement Plan
PAUS	(12,693)	12,693			-	Reallocation to support approved School Improvement Plan
Tobin		11,000	(11,000)		-	Reallocation to support approved School Improvement Plan
Tobin		1,523	(1,523)		-	Reallocation to support approved School Improvement Plan
Baldwin	(2,850)	2,850			-	Reallocation to support approved School Improvement Plan
Sub Total	(381,648)	331,618	50,030	-	-	
Morse	1,180	(1,180)			-	Reallocation to support Service Agreement
Science	5,000	(5,000)			-	Reallocation to support Service Agreement
KLO	265	(265)			-	Reallocation to support Service Agreement
Elementary Ed		(3,023)			(3,023)	To fund aide position at Haggerty
Haggerty	3,023				3,023	To fund aide position at Haggerty
Athletics	(10,000)	10,000			-	to fund athletic officials
King Open	9,816	(9,816)			-	To fund C. Miller ETS
CRLS		3,900	(3,900)		-	to fund OOM purchase order
World Language		1,400	(1,400)		-	to fund OOM purchase order

3

GENERAL FUND STATUTORY TRANSFERS

	SW**	OOM*	TT*	EE*	Total	Description
History		1,800	(1,800)		-	to fund OOM purchase order
World Language		246	(246)		-	to fund OOM purchase order
PAUS	(3,000)	3,000			-	to fund OOM purchase order
OSS	1,000	(1,000)			-	to fund payment vouchers
Science	5,758		(5,758)		-	To fund professional development payment vouchers
History	2,500		(2,500)		-	To fund professional development payment vouchers
World Language	259		(259)		-	To fund professional development payment vouchers
Security		(205)	205		-	to fund TT purchase order
Elementary Ed		(600)	600		-	to fund TT purchase order
Payroll		(2,500)	2,500		-	to fund TT purchase order
Elementary Ed		(39)	39		-	to fund TT purchase order
Health & Phys Ed		(2,000)	2,000		-	to fund TT purchase order
Family Engagement		(285)	285		-	to fund TT purchase order
Science		(2,565)	2,565		-	to fund TT purchase order
Human Resources		(840)	840		-	to fund TT purchase order
Health & Phys Ed		(2,000)	2,000		-	to fund TT purchase order
Elementary Ed		(600)	600		-	to fund TT purchase order
Elementary Ed	860	(1,760)	900		-	to fund TT purchase order and payment vouchers
HSEP/RSTA	(1,800)	1,800			-	To purchase ImBlaze software to manage internship placements
King Open	6,900	(6,900)			-	for high school students
Peabody	500	(500)			-	Transfer of funds per D.Williams
Math		(265)	265		-	to fund Custodial OT
Purchasing		(1,060)	1,060		-	to fund TT purchase order
math		(355)	355		-	to fund TT purchase order
Facilities		25,000	(25,000)		-	to fund OOM purchase order
Sub Total	22,261	4,388	(26,649)	-	-	
Transportation	(500,000)	500,000			-	to fund purchase order
Facilities	(175,000)	175,000			-	to fund purchase order
Sub Total	(675,000)	675,000	-	-	-	
Grand Total	(1,034,387)	1,011,006	23,381	-	-	

4