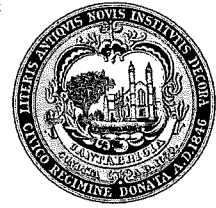


20-287



CAMBRIDGE PUBLIC SCHOOLS

135 BERKSHIRE STREET, CAMBRIDGE, MASSACHUSETTS 02141

November 17, 2020

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE

Fiscal Year 2021 Supplemental Appropriation

Recommendation: That the School Committee request a supplemental appropriation from the City of Cambridge to the FY 2021 General Fund Budget of the Cambridge Public Schools in the amount of **\$9,277,190** in the following Statutory Categories. The increased appropriation is necessary to respond to the additional costs associated with COVID-19 and re-opening schools.

Salaries, Wages & Fringe Benefits:	\$ 7,446,360
Other Ordinary Maintenance:	\$ 1,781,455
Travel & Training:	\$ 49,375
Extraordinary Expenditures:	\$ <u>0</u>
Total:	\$9,277,190

Respectfully Submitted,

Kenneth N. Salim, Ed.D.
Superintendent of Schools

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SUPPORTING INFORMATION: FY 2021 Supplemental Appropriation Request

I. Overview:

Re-opening schools during the COVID-19 global pandemic has required substantial investments in health and safety mitigations, as well as additional staff, technology and instructional supports. In total, the estimated costs related to preparing our schools for the 2020-21 school year is \$16.3 million. The district has identified approximately \$7 million to fund these costs: \$5.4 million in federal Coronavirus Aid, Relief, and Economic Security (CARES) Act funding and other grants and \$1.6 million in reallocated FY 21 General Fund budget line items. In order to finance the balance of the estimated costs, the School Committee is requesting a supplemental appropriation of \$9.3 million to the CPS FY21 General Fund. The City Manager is aware of this request and has agreed to put forth a motion to the City Council recommending the appropriation.

Summary of FY 21 COVID-19 Expenses

Health & Safety	\$5,352,959
Additional School-based Staff	\$6,548,804
Instructional Supports	\$1,927,442
Technology	\$1,319,287
Planning & Engagement	\$ 688,028
School Breakfast/Lunch	<u>\$470,310</u>
TOTAL Expenses	\$ 16,306,830

Summary of Proposed FY 21 COVID-19 Funding

Available Funding	
• Federal CARES ACT Funding & Other Grants	\$5,448,190
• FY 21 General Fund Reallocations	<u>\$1,581,450</u>
Subtotal Available Funding	\$7,029,640
Supplemental Appropriation Request	\$9,277,190
TOTAL	\$ 16,306,830

FY 20 End of Year Balance. In anticipation of the cost of re-opening, the School Committee and administration worked to leave a significant unexpended balance at the end of FY 20. As of June 30, 2020, the CPS end of year balance was \$3.3 million, including \$2.4 million in unexpended balances and \$900K in CARES funding reimbursements. This serves to offset the impact of the supplemental appropriation request.

II. Summary of Expenditures by Category

The following is a summary of the significant expenses related to re-opening schools and implementing the district’s hybrid model, which includes both in-person and remote instruction.

Health & Safety Expenses (\$5.4 million)

- Personal Protective Equipment, including masks, face shields, gloves and gowns for staff and students,
- Additional sinks for hand washing in school buildings,
- Improvements related to the ventilation systems including air scrubbers with HEPA filters, box fans, window repairs, an engineering study and a planned project to implement the recommendations of the engineering study,
- On-site COVID-19 testing for staff two times per week.

Additional School-based Staff (\$6.5 million)

In order to support social distancing of 6 feet within classrooms and to address additional special education service requirements, the district added 128 FTEs, including 42 teacher FTEs, 65 paraprofessional FTEs and 21 building substitutes.

Instructional Supports (\$1.9 million)

The district’s expenditures in this area include:

- The Extended Learning Time program at the M.L. King School and Fletcher Maynard Academy, which is typically funded by a state grant of approximately \$900K. Because the state has not yet passed its FY21 budget, CPS has not yet been informed whether any of these funds will be available this year.
- Instructional materials sent home to students who are learning remotely,
- Expanded summer programming,
- Funding for planning time for teachers and paraprofessionals working in-person.

Technology (\$1.3 million)

The district’s expenditures in this area include:

- Additional Chromebooks in order to insure that every student has one,
- Additional and expanded software licenses to support remote learning,
- System upgrades,
- Hot Spots for families,
- Additional technology staff to support expanded technology and data needs.

Planning & Engagement (\$690K)

The district's expenditures in this area include:

- Educator Collaboratives,
- Task force and working groups,
- School planning,
- Principal and summer work.

School Lunch Program (\$470K)

The USDA has issued a waiver that allows the district to offer free meals to all students, not just those who qualify for Free/Reduced lunch. The additional costs in this category primarily reflect the estimated lost revenue from paid lunches. In addition, the district has purchased the some additional equipment, including carts for transporting meals to classrooms and tablets for meal tracking during distribution.

III. Supplemental Request by Statutory Category

The district's General Fund Budget is appropriated in four statutory categories. The supplemental request is to increase the School Department's FY 21 General Fund Budget from \$213,714,730 to \$222,991,920.

General Fund Expenditures by Statutory Category

Statutory Category	FY 2021 Adopted Budget	Supplemental Appropriation	FY 2021 Adjusted Budget
Salaries and Benefits	\$175,833,917	\$7,446,360	\$183,280,277
Other Ordinary Maintenance	\$36,303,133	\$1,781,455	\$38,084,588
Travel & Training	\$1,147,380	\$49,375	\$1,196,755
Extraordinary Expenditure	\$430,300	\$0	\$430,300
TOTAL	\$213,714,730	\$9,277,190	\$222,991,920