



May 6, 2025

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT: Translation Services (FY26 Contract)

RECOMMENDATION:

That the School Committee approve a contract with the following vendor, funds to be provided in accordance with the budget reference listed below. Procurement procedures for this purchase have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
Baystate Interpreters 55 Lake Street Gardner, MA 01440	7/1/25 – 10/31/26	\$350,000.00

DESCRIPTION: This contract is for translation services as required by the Office of Student Services. The vendor, Baystate Interpreters, will provide translation and transcription services for IEP and 504 processes and documents.

SUPPORTING DATA, RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12..." motions calling for the appropriation or expenditure of money I require the affirmative vote of four members."

BUDGET REFERENCE:

Fund		Account		Dept.	
15000	General Fund	53808	Translation Services	852375	Office of Student Services/Management & Supervision

Respectfully Submitted,


David Murphy
Interim Superintendent of Schools