



135 Berkshire Street, Cambridge, Massachusetts 02141

May 7, 2024

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT: Special Education Temporary Staffing Services (FY 25)

RECOMMENDATION:

That the School Committee approve a contract with the following vendor, funds to be provided from the General Fund. Procurement procedures for this purchase have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
Norton & Associates 34 Elm Street Cohasset, MA 02025	7/1/24 – 6/30/25	\$75,000.00

DESCRIPTION: This contract is for the provision of certified professionals to fill school-based vacancies of Office of Student Services on a temporary basis as required in students' individual education plans. The service is utilized on an interim basis when a need is immediate and/or when a qualified candidate cannot be identified through the job posting/hiring process.

ADDITIONAL INFORMATION


Norton & Associates provides services for leaves where specialized substitutes cannot be secured in the areas of paraprofessionals, speech/language, Occupational Therapy, Physical Therapy, Board Certifies Behavior Analysts, and Nursing services for students as outlined in their IEPs or 504 Plans.

SUPPORTING DATA, RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12..." motions calling for the appropriation or expenditure of money I require the affirmative vote of four members."

BUDGET REFERENCES:

Fund		Account		Dept.	
15000	General Fund	55107	Instructional Services	852355	Office of Student Services/Related Services

Respectfully Submitted,

  
 Victoria L. Greer, PhD  
 Superintendent of Schools