



135 Berkshire Street, Cambridge, Massachusetts 02141

March 5, 2024

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT: Audio Visual Equipment

RECOMMENDATION:

That the School Committee approve a contract with the following vendor, funds to be provided in accordance with the budget reference listed below. Procurement procedures for this purchase have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
B & H Photo Video, Inc. 420 9 th Avenue New York, NA 10001	3/1/24 – 2/28/25	\$30,000.00

DESCRIPTION: This contract will provide audio, video and technology hardware to schools and departments.

ADDITIONA INFORMATION

See the attached supplemental information for additional details.

SUPPORTING DATA, RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12..." motions calling for the appropriation or expenditure of money require the affirmative vote of four members."

BUDGET REFERENCE:

Fund		Account		Dept.	
15000	General Fund	55119	Instructional Hardware	851117	Educational Technology/ICTS

Respectfully Submitted,

Victoria L. Greer, PhD
 Victoria L. Greer, PhD
 Superintendent of Schools

SUPPLEMENTAL INFORMATION: B&H Photo

Purpose: To provide audio, video and technology hardware and peripherals to schools and departments. To ensure timely processing and delivery, it is beneficial to have an open contract in place.

Amount of Contract: \$30,000

Description/Scope of Services:

This contract will allow schools and departments to purchase audio, video and technology equipment such as headphones, lighting kits, microphones, tripods, tablets, cameras, and other identified hardware and peripherals.