



135 Berkshire Street, Cambridge, Massachusetts 02141

August 8, 2023

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT: Computer Software

RECOMMENDATION:

That the School Committee approve a contract with the following vendor, funds to be provided in accordance with the budget reference listed below. Procurement procedures for this purchase have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
Easy Access dba Nimbello 7321 Heritage Square Suite 2140 Granger, IN 46530	7/1/23 – 6/30/24	\$33,300.00

DESCRIPTION: This contract is for an Accounts Payable invoice processing system.

ADDITIONAL INFORMATION

The Easy Access/Nimbello system gives CPS Accounts Payable staff the ability to electronically manage the workflow from matching POs to invoices, obtain invoice approval and submit all required documentation to the City Auditing Office to process the approved payments, as well as providing schools and departments the ability to monitor the status of pending invoices. This process has resulted in CPS vendors being paid in a more efficient, accurate and timely manner.

SUPPORTING DATA, RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12..." motions calling for the appropriation or expenditure of money require the affirmative vote of four members."

BUDGET REFERENCE:

Fund		Account		Dept.	
15000	General Fund	55804	Computer Software	895710	Finance/Purchasing

Respectfully Submitted,

Victoria L. Greer, PhD

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Superintendent of Schools

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