



135 Berkshire Street, Cambridge, Massachusetts 02141

May 2, 2023

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT: Food Service Paper Products-Amended

RECOMMENDATION:

That the School Committee approve a contract with the following vendor, funds to be provided in accordance with the budget reference listed below. Procurement procedures for this purchase have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>		<u>Amount</u>
Mansfield Paper Company 380 Union Street West Springfield, MA 01090	7/1/22 - 6/30/23	Original Contract Amount	\$170,000.00
		Amended Contract Amount	\$212,500.00

DESCRIPTION: This contract is for food service paper products for the school breakfast and lunch program.

BACKGROUND INFORMATION

Mansfield Paper Company was the lowest bidder using the Massachusetts Buying Group Bid. The Massachusetts Buying Group facilitates a streamlined bid process and collective volume purchasing for participating school districts throughout the state to ensure the best possible pricing.

SUPPORTING DATA, RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12..." motions calling for the appropriation or expenditure of money I require the affirmative vote of four members."

BUDGET REFERENCE:

Fund		Account		Dept.		Project	
24100	School Revolving Fund	54903	Non-food Supplies	882730	Food Service	SC00402	Food Service Revolving fund

Respectfully Submitted,

Victoria L. Greer, PhD
Superintendent of Schools

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