



135 Berkshire Street, Cambridge, Massachusetts 02141

November 15, 2022

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

CONTRACT: Consulting Services

RECOMMENDATION:

That the School Committee approve a contract with the following vendor, funds to be provided in accordance with the budget reference listed below. Procurement procedures for this purchase have complied with Chapter 30B of the laws of the Commonwealth of Massachusetts.

<u>Contractor</u>	<u>Period of Contract</u>	<u>Amount</u>
Battelle for Kids 4525 Trueman Blvd. Hilliard, OH 43026	11/18/22 – 3/31/22	\$28,995.00

DESCRIPTION: This contract is for services to support the development of a Portrait of a CPS Graduate. See attached supplemental information for additional details.

SUPPORTING DATA, RULES OF THE SCHOOL COMMITTEE: Chapter III, Section 12..." motions calling for the appropriation or expenditure of money require the affirmative vote of four members."

BUDGET REFERENCE:

Fund		Account		Dept.	
15000	General Fund	53101	Professional Services	890816	Strategy Planning

Respectfully Submitted,

Victoria L. Greer, PhD

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Superintendent of Schools

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SUPPLEMENTAL INFORMATION: Battelle for Kids

Purpose: Facilitate an inclusive process to develop a Portrait of a Cambridge Public Schools Graduate.

Amount of Contract: \$28,965

Description/Scope of Services:

A critical next step in the implementation of CPS's District Plan is the development of a Portrait of a Graduate, which describes a shared vision of the skills and attributes CPS students need to find success after high school. It is important that this Portrait of a Graduate is easily understood by all stakeholders, including students and families, and actionable, by educators and partners supporting students in and out of school.

Battelle for Kids (BFK), a 501(c)(3) nonprofit organization that has supported dozens of districts in the development of a Portrait of a Graduate, will serve as CPS's consulting partner on this project. BFK will support CPS through a four phase process (Plan, Activate, Create and Adopt) to support CPS to lead a sustained community conversation leading to a shared agreement on CPS graduates' need for success. This includes:

- Supporting the District Leadership planning team to plan and communication the process through planning meetings, counselor, and the provision of a project charter and communications toolkit
- Facilitating four meetings (estimated to be January through March) of the stakeholder Design Team to develop the Portrait of a Graduate.
- Supporting CPS's solicitation of additional stakeholder feedback through surveys and focus groups, and incorporate the findings from that feedback into the Design Team's process
- Providing guidance on the adoption and launch of the final Portrait, and recommendations on best practices on using the finalized Portrait in practice.

This project is expected to be completed in March/April 2023.