



**C A M B R I D G E  
S C H O O L C O M M I T T E E**

**(Official Minutes)**

**Special Meeting**

**January 28, 2025**

Called for Tuesday, January 28, 2025 at 4:00 p.m. broadcast from the Media Arts Studio, 454 Broadway for the purpose of discussion the superintendent search.

Members Present: Member Harding, Member Hudson, Vice Chair Hunter, Member Rachel, Member Rojas, Member Weinstein, Mayor Simmons (ABSENT)

Others Present: Ashley Pierre, Executive Director of Human Resources, CPSD  
Dr. Carolyn Turk, Director of Education Policy, Mayor's Office

**Vice Chair Hunter** in the Chair

A quorum of the School Committee being present, **Vice Chair Hunter** called the meeting to order at 4:02 p.m. **Vice Chair Hunter** read the call of the meeting and explained that the meeting was being televised and recorded. Votes may be taken.

The meeting proceeded to the first order of business with a roll call of members present: Member Harding, PRESENT; Member Hudson, PRESENT; Member Rachel, PRESENT; Member Rojas, PRESENT; Member Weinstein, PRESENT; Vice Chair Hunter, PRESENT; Mayor Simmons, ABSENT

**Vice Chair Hunter** turned the meeting over to **Member Rojas** and **Member Rachel** who gave brief introductory remarks on the Invitation for Bids (IFB) process and their work with Ms. Pierre who shared her screen and her draft document for the IFB process.

The group discussed the following:

- **Community Engagement:**
  - The importance of translating documents into target languages.
  - Using engagement results to shape the leadership profile.
- **Communication & Outreach:**
  - Implementing all available social media channels.
- **Diversity, Equity, and Inclusion (DEI):**
  - Ensuring the selected search firm has a proven track record in DEI
- **Search Firm Evaluation:**
  - Assessing the number of consultants and their experience.
- **Candidate Qualifications:**
  - Reviewing minimum qualification requirements.
- **Timeline Highlights:**
  - **March & April:** Community engagement process
  - **Late Summer:** Semifinalist interviews
  - **Late Fall:** Finalist selection & community forums
  - **Late September:** Final site visits
  - **By October 15:** Superintendent selection
  - **On or before July 2026:** Superintendent start date

Following the discussion, the Committee agreed to provide Ms. Pierre with their feedback by Wednesday at 10 p.m. so the IFB could be posted on Thursday.

On a motion by Member Harding, seconded by Member Hudson, the meeting was adjourned on the following roll call vote: Member Harding, YEA; Member Hudson, YEA; Member Rachel, YEA; Member Rojas, YEA; Member Weinstein, YEA; Vice Chair Hunter, YEA; Mayor Simmons, ABSENT (5:02 p.m.)

Attest:

A handwritten signature in black ink that reads "Katherine Christo". The signature is written in a cursive style with a large initial 'K' and 'C'.

Katherine Christo  
Executive Secretary to the School Committee