



Cambridge Public Schools

Title IX/Sexual Misconduct Formal Grievance Form

If you believe that you have experienced sexual misconduct or other violations that are protected under Title IX or have been subjected to retaliation for engaging in a protected activity, you may file a formal grievance through this on-line form or may also file this grievance form in person, by mail, or email the Title IX Coordinator (rabdul-musawwir@cpsd.us). _____

Date: _____

Name of Individual(s) Making Report: _____

School/Department: _____

Staff _____ Student _____

Home Address: _____

Phone: _____ Fax: _____

Please provide information regarding alleged discriminatory practice below.

Protected Category (check all that apply)

- | | |
|--|-------------------------|
| _____ Discrimination on the basis of sex | _____ Sexual Harassment |
| _____ Sexual Misconduct | _____ Sexual Assault |
| _____ Sexual Exploitation | _____ Stalking |
| _____ Dating and Domestic Violence | _____ Retaliation |

Date and Time of Event: _____

Name of the alleged individual(s) engaging in the discriminatory practice:

If the contact information for the individual(s) alleged to have engaged in the discriminatory practice is available, please provide:

Please describe in detail the nature of the issue and action(s) alleged to be discriminatory. (To the extent possible include dates, times, locations (whether on or off school grounds) and witness(es), if any, and any other relevant information. If witness contact information is known, please provide that as well.):

Please describe the outcome, relief or corrective action you are seeking. Outcomes, relief or corrective actions can include, for example, supportive measures (that include but are not limited to counseling, extensions of deadlines or other course related adjustments, modifications of work or class schedules), disciplinary action or other types of corrective actions or relief.:

Request for Investigation

I have been offered the opportunity to file a formal complaint under the provisions of the Cambridge Public Schools Title IX/Sexual Misconduct Policy and the details of the formal grievance process under this policy had been explained to me.

Complainant's initials: _____ Date: _____

(Adding your initials to the acknowledgement above does not prohibit you from initiating the formal grievance process.)

I am requesting a formal investigation of the alleged discriminatory practice described above in accordance with the provisions of the Cambridge Public Schools Title IX/Sexual Misconduct Policy.

____ Yes ____ No

Name: (Complainant): _____ Date: _____

Signature of Title IX Coordinator (if applicable): _____

Date: _____