

To be translated into the student's home language
**NOTICE OF DECISION ON EXPULSION HEARING FOR FELONY OR FELONY
DELINQUENCY CONVICTION**

Dated: _____

Dear Parent/Guardian/Caregiver of _____:

As you know, a disciplinary hearing was held on _____ with respect to whether your child would be expelled from school due to being convicted/adjudicated in court of guilt (strike out inapplicable phrase) with respect to a violation under Massachusetts General Law Chapter _____, section _____, which is a felony for _____.

The following individuals were present at the disciplinary hearing and provided testimony and evidence: _____.

The following individuals also were present at the disciplinary hearing but did not provide testimony: _____.

After considering the evidence and testimony presented at this hearing, I find that your child was indicted and convicted/adjudicated in court of guilt/admitted in court of guilt (*delete inapplicable phrases before issuing letter*) with respect to a violation under Massachusetts General Law chapter _____, section _____, which is a felony. Furthermore, it is my judgment that in light of the nature of this conviction/adjudication, your child 's continued presence at this school is having, and will continue to have, a substantial detrimental effect on the school's general welfare and with the school's mission of providing students with an opportunity to learn in a safe and secure environment. The specific reasons for my judgment are as follows: _____.

Accordingly, this letter is to inform you that your child will be expelled, such expulsion to begin to take effect on _____. During this expulsion, your child is not to enter the premises of this school unless accompanied by you to attend a scheduled conference with school staff. Your child shall have an opportunity to earn credits, as applicable, make up assignments, tests, papers and other school work as needed to make academic progress during the period of their removal from the school and to receive educational services that will enable your child to make academic progress toward reaching statewide and local requirements through the school's educational service plan. A list of the specific educational services available are enclosed with this letter along with the contact information for _____ at the school who can provide you with more detailed information.

Please note that under section 20.0 of the Cambridge Public Schools Rights and Responsibilities Handbook you have the right within five (5) days from the effective date of this expulsion to file an appeal with the Superintendent. Such appeal should be submitted in writing and directed to

the attention of the Superintendent of Schools, Cambridge Public Schools, 135 Berkshire Street, Cambridge, Massachusetts 02141. At that appeal, you have the right to be represented by an attorney, to call witnesses and to present testimony. Also if you indicate that you need an interpreter, one will be made available.

Sincerely,

Enclosure