

To be translated into the student's home language
**NOTICE OF EXPULSION HEARING FOR FELONY OR
FELONY DELINQUENCY CONVICTION/ADJUDICATION**

Dated: _____

Dear Parent/Guardian/Caregiver of _____:

In accordance with Section ___ of the Cambridge Public Schools Rights and Responsibilities Handbook, I am writing to notify you that I have scheduled a disciplinary hearing for your child for _____ at _____ at the school. This hearing may result in the expulsion of your child pursuant to the provisions of Massachusetts General Law chapter 72, section 37H½.

The reason for this disciplinary hearing is that your child was convicted/otherwise was adjudicated/admitted in court of guilt (strike out inapplicable phrases) with respect to a violation of Massachusetts General Law chapter _____, section _____, which is a felony for _____.

You and your child are requested to attend this hearing after which a determination will be made whether, in light of the nature of the charges for which your child has been convicted/otherwise adjudicated/admitted in court of guilt (strike out inapplicable phrases), the presence of your child has, and will continue to have, a substantial detrimental effect on the school's general welfare. You have the right to bring a lawyer or advocate to the hearing. You have a right to inspect the student record and any documented evidence prior to the hearing and to have a copy of your child's student record. You also have the right to present additional evidence and witnesses or to remain silent and to have a copy of your child's student record. You also have a right to request that the hearing be audio recorded and to be provided with a copy of the recording.

If you have any questions regarding this hearing, including needing to reschedule to a different time and date for the hearing or to coordinate having an interpreter to be available at the hearing, please call _____ at _____ immediately.

Sincerely,