

To be translated into the student's home language
NOTICE OF DECISION ON EXPULSION HEARING UNDER M.G.L.c. 71, §37H
(Weapon, Controlled Substance or Staff Assault)

Dated: _____

Dear Parent/Guardian/Caregiver of _____:

As you know, a disciplinary hearing was held on _____ with respect to whether your child would be expelled from school for violating Section(s) _____ of the Cambridge Public Schools Rights and Responsibilities Handbook for the following reasons:

_____.

The following individuals were present at the disciplinary hearing and provided testimony and evidence: _____.

The following individuals also were present at the disciplinary hearing but did not provide testimony: _____.

After considering the evidence and testimony presented at this hearing, I find that your child did violate section(s) _____ of the Cambridge Public Schools Rights and Responsibilities Handbook. The specific reasons for my judgment are as follows:

_____.

Accordingly, this letter is to inform you that your child will be expelled, effective immediately, through _____ for these actions. During this expulsion, your child is not to enter the premises of this school unless accompanied by you to attend a scheduled conference with school staff. Your child shall have an opportunity to earn credits, as applicable, make up assignments, tests, papers and other school work as needed to make academic progress during the period of their removal from the school and to receive educational services that will enable your child to make academic progress toward reaching statewide and local requirements through the school's educational service plan. A list of the specific educational services available are enclosed with this letter along with the contact information for _____ at the school who can provide you with more detailed information.

Please note that under section 19.0 of the Cambridge Public Schools Rights and Responsibilities Handbook you have the right within ten (10) days from the effective date of this expulsion to file an appeal with the Superintendent. Such appeal should be submitted in writing and directed to the attention of the Superintendent of Schools, Cambridge Public Schools, 135 Berkshire Street, Cambridge, Massachusetts 02141. At that appeal, you have the right to be represented by an attorney, to call witnesses and to present testimony. Also if you indicate that you need an interpreter, one will be made available.

Sincerely,

Enclosure