

To be translated into the student's home language
**NOTICE OF HEARING ON INDEFINITE SUSPENSION
(FELONY OR FELONY DELINQUENCY COMPLAINT)**

Dated: _____

Dear Parent/Guardian/Caregiver of _____:

In accordance with Section(s) _____ of the Cambridge Public Schools Rights and Responsibilities Handbook, I am writing to notify you I have scheduled a disciplinary hearing for your child for _____ at _____ at the school. The hearing may result in an indefinite suspension of your child from school pursuant to the provisions of Massachusetts General Law Chapter 71, §37H^{1/2}.

The reason for the disciplinary hearing is that your child was indicated under Massachusetts General Law Chapter _____, section _____, which is a felony complaint for _____. You and your child are requested to attend this disciplinary hearing after which a determination will be made as to whether, in light of the nature of these felony charges, the presence of your child has, and will continue to have, a substantial detrimental effect on the school's general welfare. You have the right to bring a lawyer or advocate to the hearing. You also have the right to present additional evidence and witnesses or to remain silent, and to inspect any documented evidence prior to the hearing and to have a copy of your child's student record. You also have a right to request that the hearing be audio recorded and to be provided with a copy of the recording.

If you have any questions regarding this hearing, including needing to reschedule to a different time and date for the hearing or to coordinate having an interpreter to be available at the hearing, please call _____ at _____ immediately.

Sincerely,